



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		GOVERNMENT DEGREE COLLEGE, KANCHANPUR
Name of the head of the Institution		Pramod Malakar
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		091-8014633292
Mobile no.		8974872828
Registered Email		principal@gdck.ac.in
Alternate Email		mkprd5651@gmail.com
Address		PO Suknacherra
City/Town		Kanchanpur
State/UT		Tripura
Pincode		799270
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Roitualiana Darlong
Phone no/Alternate Phone no.	+919436532644
Mobile no.	8974221552
Registered Email	roidarlong@gmail.com
Alternate Email	roizeli17feb@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://gdck.ac.in/">http://gdck.ac.in/</a>
<b>4. Whether Academic Calendar prepared during the year</b>	No

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	C	1.85	2019	14-Jun-2019	13-Jun-2024

<b>6. Date of Establishment of IQAC</b>	04-Oct-2018
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Eduactional Field Trip	14-May-2019 1	11
Educational Field Trip	17-May-2019 1	12
Local Seminar	28-Jan-2019 1	70
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>No Data Entered/Not Applicable!!!</b>				
<b>No Files Uploaded !!!</b>				

**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report

**No Files Uploaded !!!**

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

• Through the analysis of feedback forms IQAC has come up to the points and areas/lacuna where to put more efforts • IQAC encourages the faculty to organize departmental seminars and faculty exchange program with other colleges. • With the initiative of IQAC career counseling, awareness programs are organized in various phases • Through the stirring up and initiative taken up by IQAC Competitions are also held in drama, debate, quiz etc. and also cultural exchange programs.

**No Files Uploaded !!!**

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Educational Excursion be arranged at least for Honours departments, visiting various historical sites in Tripura.	Bengali & History department took a chance of taking students to educational field trip visiting Unokoti, a historical archeological site.
Departmental seminar be organized	Local Departmental seminar organized by

Bengali department

[View File](#)

14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2018
Date of Submission	30-Dec-2018
17. Does the Institution have Management Information System ?	No

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Like previous years for execution of valuable curriculum, academic calendar is prepared by the academic committee in collaboration with IQAC. The academic calendars where the start of semester class and exam are mentioned are provided by the affiliating university and holiday list prepared by the higher education of Tripura are followed. While the local academic calendar displayed the detail of all academic activities as well as extracurricular activities. The curriculum delivery is taken care of while framing the academic calendar so that there is no interception in the academic progress. Lesson plans are structured and placed by faculty members and are monitored for timely manipulation. The lectures delivered and the areas of the subject concern as against the objective set by the respective teachers are recorded properly. In this way the curriculum/syllabi are covered up in due course. All Faculties are more or less encouraged to deliver lectures with visual aid like PPT presentation and to get in touch with students in every means possible so as to enable the students to get access to academic tolerance. Students are assessed on the basis of their performance in written test (as per the university question pattern), assignment writing and oral presentation. The curriculum is focused on the relationship between the learning of content, concept related to the content and the cognitive functions that encompass critical thinking skills. A consultative meeting of the heads of all departments and the principal is held periodically to work out strategies for academic development of students. The college organizes seminars/special lectures etc. for effective knowledge dissemination and making the curriculum provided by the university more comprehensible for the students and on timely basis. Departmental meetings are organized to formulate the teaching plan of the faculties and address the concern of students, if any.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

**1.2 – Academic Flexibility**

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
<b>No Data Entered/Not Applicable !!!</b>		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

**1.3 – Curriculum Enrichment**

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
<b>No Data Entered/Not Applicable !!!</b>		
No file uploaded.		

**1.4 – Feedback System**

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
As there is no internet facility in the college, Feedback forms in hard copies are given to all students. After filling up forms are dropped in the drop box and IQAC collected and reviewed and analysed in the manner for further

improvement, betterment and development: The lacuna and weak areas are identified and sought for amendment and rectification. Like library accessibility and performance, teacher-student relation, ministerial staff-student relation, ministerial and teacher relation and the whole part of administration. Sanitation Cleanliness in terms of hygiene Food quality in the canteen All these are brought to careful consideration and management and balanced.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	General	900	123	158
BA	Bengali	20	17	12
BA	Political Science	20	52	20
BA	History	20	43	20
No file uploaded.				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	507	Nil	11	Nil	Nil

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
11	Nil	Nil	Nil	1	Nil
<a href="#">View File of ICT Tools and resources</a>					
No file uploaded.					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Like previous academic year, a constituted Mentoring body in the college acts as scanning agent and resource for improvement. The college has a mentor for all students in class of respective Honours subject and General Course, who guide them in all academic, ethical and social aspects. The Head of the department and subject faculty concern acts as a mentor for the students. The mentor takes up the various academic problems of the students, and see that they determine their talent and employ their skills, to build self determination, to instill human values and to deal with peer pressure and behavioral issues. The mentors counsel the students with depression, moral downfall and social interaction and assist them to love in gaining knowledge and wisdom.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
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507

11

1:46

**2.4 – Teacher Profile and Quality**

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
14	11	3	2	3

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

**2.5 – Evaluation Process and Reforms**

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	TDP	VI	27/05/2019	28/06/2019
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

At institutional level CIE is conducted exactly following end semester final exam question pattern so as to enable the students to be acquainted with the pattern and time management also. Answer scripts are shown to students in the classrooms for clarification and further explanations to make the students aware about their positions. Students are also allowed to sit for improvement tests on written applications. The college Academic and Exam Committee formulates the internal evaluation process. The college follows the academic guidelines of affiliating university in evaluation process. Internal assessment exams are being conducted centrally as per the University guidelines. Questions are set as per university question pattern and manuscripts are submitted to the concern committee. The top scorers in the internal tests are felicitated. The students who obtained low marks are counsel individually by the faculties and guidance are given to them. The students' participation in field tour, seminar, workshop, etc. are also evaluated as part of internal evaluation by the college. The students' attendances are monitored to see the regularity of the students in the class. And students are counseled accordingly and guardians are informed, if necessary. Students are given feedback form and the college tries to address the concern of the students on evaluation of the feedback with the introduction of IQAC.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calendar is prepared every semester. In the calendar tentative date of internal tests, awareness programs, holidays, seminars are mentioned. The college prepares the academic calendar in accordance with the Tripura University academic calendar along with the holiday list published by the

Directorate of Higher Education, Government of Tripura. The academic calendar is prepared at the beginning of the academic session by the Academic Committee in consultation with the Head-in charge and Principal. The academic calendar is given to the students at the start of a new Semester. The academic calendar has the entire academic schedule for the semester including internal examination, project submission, special lecture, seminar, cultural programs and day observance etc. It has traditionally been followed the evaluation system particularly the internal examination as well as other activities as bounded in CBCS guidelines of the university are categorically mentioned in the academic calendar and are accomplished accordingly although the dates of the final semester examination are declared by the university and the college notifies the same to the students.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gdck.ac.in/co.php>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
TDPG	BA	General	94	89	94.68
TDPH	BA	History, Political Sciene, Bengali	32	31	96.87
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.gdck.ac.in/igac.php>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
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No Data Entered/Not Applicable !!!

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
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No Data Entered/Not Applicable !!!

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### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
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No Data Entered/Not Applicable !!!

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	Nil

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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No Data Entered/Not Applicable !!!

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
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No Data Entered/Not Applicable !!!

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
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Attended/Seminars/Workshops	Nil	Nil	Nil	Nil
No file uploaded.				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	Nil	Nil
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty exchange	2	college development fund	1
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers
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participated under MoUs

No Data Entered/Not Applicable !!!

No file uploaded.

### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
No file uploaded.	

#### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
e-Granthalaya	Partially	3.0	2019

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	2278	257532	157	6693	2435	264225
Reference Books	1474	127928	241	13363	1715	141291
Others (specify)	58	3350	762	31437	820	34787
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	20	10	0	0	0	10	0	0	0

Added	0	0	0	0	0	0	0	0	0
Total	20	10	0	0	0	10	0	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>No Data Entered/Not Applicable !!!</b>	

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0	0	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Sports: Students participate in the inter-college sports and some local events. Certain basic sports equipments are available in the college under the supervision of Convener, Games Sports Committee. The college has playground for football and cricket to cater the basic need of the students in terms of physical fitness. Separate Badminton and Volley ball court are also available in the college campus. The committee looks after the development of sport activities. There are also sports in-charge among the students. The limited sport equipments are utilized in the optimum level. Classroom: Class room is the core centre of knowledge. At present, there are seven class rooms. Every department has separate class rooms. One smart class room is available and it is open for all departments. One special test conduct room, coaching/remedial class room and also room allotted specifically for small departmental seminar. Projector is regularly used in the different class rooms. Lack of proper internet connection hampers the full fledged ICT class room. Cleanliness is given due importance. There are out sourcing staffs to maintain the cleaning part of the class room with the involvement of students in the cleaning and maintaining the environment of the class rooms. Computers: There are twenty Desktop computers and one Laptop in the college. Computer centre with ten desktop computers available in the college is put under the direct supervision of IT faculties. Special trainings are imparted to students and employees of the college when need arises. IT faculties look after the Maintenance of computer. Library: Library, powerhouse of the college in sharing and disseminating of knowledge plays a very crucial part. The institute makes sure that there is easy access of library in all possible time for all students and staffs.

<http://www.gdck.ac.in/iqac.php>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

Name/Title of the scheme	Number of students	Amount in Rupees
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Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	National scholarship	259	1275000
b) International	Nil	Nil	0
<a href="#">View File</a>			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
<b>No Data Entered/Not Applicable !!!</b>					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	1	TDPH	Political Science	Tripura University	MA
2019	3	TDPH	Bengali	Tripura University	MA

2019	2	TDPH	History	Tripura University	MA
<a href="#">View File</a>					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Indoor	Inter class	34
Volley ball	Inter class	36
Football	Inter semester	45
No file uploaded.		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Officially Student Council was active until 2018 March. The member actively support the college in every spheres, viz. academic, administration, cleanliness maintenance, etc. at present officially student council has become dormant as there is no official election of the council. Yet the students are still actively supporting, rendering all possible helps to the institute. Whenever the college authority made direction for performing any tasks, say arrangement of rooms for various programs/functions, they render helps. The students body is also aware about the maintenance of greenery and cleanliness.

### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

34

5.4.3 – Alumni contribution during the year (in Rupees) :

400

5.4.4 – Meetings/activities organized by Alumni Association :

6 meetings. Swach Bharat Abhiyan, Blood donation camp

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Two practices of decentralization and participative management: • All the plans (future, academic and administrative) taken together are shared and distributed amongst various existing cells/committees. And each committee or cell acts autonomous body on their concern areas/subjects, keeping in consultation with the Principal who is the chairman of all committees/cells. IQAC plays the pivotal role in patronizing and clubbing of all actions and ideas. • The Lower purchasing committee, the tender committee and development committee look and take care about management of financial aspects, infrastructure and all round development, so that transparency is kept as utmost important.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Curriculum Development : Although the syllabi are framed by affiliated University, the institute takes the initiative to make proper lesson and teaching plans with the help of faculty members so as to develop complete coverage of concern syllabus.
Teaching and Learning	Teaching and Learning : To make teaching and learning more effective and qualitative, teaching community initiates interaction, micro teaching and group discussion.
Examination and Evaluation	Examination and Evaluation: Internal tests and group discussion are conducted in continuous process besides external university examination. Papers are evaluated and are shown to students with highlights of their drawbacks and lacuna in terms of understanding the concepts and subject matter.
Library, ICT and Physical Infrastructure / Instrumentation	Library, ICT and Physical Infrastructure / Instrumentation : The institute takes keen interest and responsibility to see that there are sufficient number of prescribed books and reference books both for the faculties and students. Easy access to library is opened and the institute also take care of classroom space and furniture-student ratio so that there is no congestion and free and classroom atmosphere prevails at all times. PPT through projector are encouraged enough. Library automation software,

namely e-Granthalaya was installed and retroconversion (offline mode) process is undergoing.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	In 2018 Initiated by directorate of Higher education, Govt. of Tripura, but it was not continued in 2019

**6.3 – Faculty Empowerment Strategies**

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)



Institution conducts internal financial audits during Feb-March and Aug-Sept

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
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6.4.3 – Total corpus fund generated

13007210

## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Nil	Nil	Yes	Nil
Administrative	Nil	Nil	Yes	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

10 days training program on Information technology and digital Services was organized for all staffs and 12 participated on and from 12th November 2018 to 29th November 2018

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Nil

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male

No Data Entered/Not Applicable !!!

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Rest Rooms	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
No file uploaded.							

No Data Entered/Not Applicable !!!

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

No Data Entered/Not Applicable !!!

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!			
No file uploaded.			

No Data Entered/Not Applicable !!!

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Dustbins are kept in every floor
2. Plastic free campus
3. Minimize number of paper by digitalizing
4. Maintain ecological balance by reduction of pollution
5. power saving policy introduced.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Campus greenery maintained by planting of trees since its inception
2. Multi-cultured atmosphere maintained by cultural exchange and tolerance.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.gdck.ac.in/igac.php>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

- 1 The students are from various communities keeping this in mind the institute keenly take efforts to bring them in one spirit adding human values by means of

cultural exchange. 2 Create awareness on the importance of not simply traditional education but quality education in the present world scenario.

Provide the weblink of the institution

<http://www.gdck.ac.in/igac.php>

### **8.Future Plans of Actions for Next Academic Year**

Future Plans: 1. To organize at least one national seminar, as many as possible departmental/local seminars/workshop, state level seminar 2. Parent -Teacher meeting at least once in academic year to build up sound relation 3. To make counseling programs like career and guidance for competitive exams 4. To take students on educational trip/tour 5. To encourage to participate in sports by organizing competitions in various games and sports and in drama, quiz and essay writings.